

Adopted

Town of New Boston Selectmen's Meeting April 15, 2013

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

Brandy Mitroff was present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 3-0 The consent agenda contained the following Committee Appointments: Gregory Gualtiere-Solid Waste Advisory Committee; David Woodbury-Open Space Committee; Gregory Mattison-Zoning Board of Adjustment and Christine Fowler, Alternate to the Zoning Board of Adjustment

B. PUBLIC FORUM:

None.

Item 1: Public Hearing-Second Reading: Revision of Town's DOT/CDL Drug and Alcohol Policy: The current and recommended policies were reviewed and compared. The new policy conforms to federal rules and regulations. Peter reported the Highway Department has a policy currently but it seems inadequate and it is important to have an appropriate policy in place. On-Site Drug Testing of NE presented Peter and Road Agent Dick Perusse with a new policy where all rules are per the NH Department of Safety rules and the Town would spend a little more money to have On-Site come to town to test employees when necessary instead of making appointments to send employees to Manchester to be tested. The fees were reviewed. The budgeted amount is expected to cover these services. Dane Reed from On-Site Testing was present to answer any questions. The current policy is for all employees, but this policy is for Highway Department employees only and another policy will be prepared later for the rest of the Town employees. Peter and Road Agent Dick Perusse recommend adopting the new policy. This policy only covers drivers of town vehicles. He recommends hiring vendors that are DOT compliant. Rodney moved to waive the Third Reading and adopt the DOT-CDL Drug and Alcohol Policy as of now. Dwight seconded the motion. All were in favor. 3-0

C. APPOINTMENTS:

Item 2: William Dodge-Discussion re: 4th of July Fireworks: Cancelled as the issues were resolved regarding his questions about the town budget for fireworks.

Item 3: Gerry Cornett-Review and updates on activities of the Transfer Station: Transfer Station Manager Gerry Cornett was present to meet with the Selectmen to update them on the activities of the Transfer Station as follows:

- Maintenance on the truck purchased in 2007 was reviewed.
- The Transfer Station is continuing enforcement by checking black bags and finding demolition and recycling material.
- The fence around the landfill needs to be rehung. There are no more issues with the landslide, the hill is still holding up since the Mother's Day flood.
- The MSW trailer bid RFQ was re-written.
- The Stecco trailer failed inspection. It is coming out of service this summer and will go to auction. The market price is \$20-30,000. The bid will be ready in three to four weeks, which Gerry will review with the Selectmen before the bid.
- The NRRA Conference took place last week. Recycling numbers reported by towns in NH seemed inaccurate. Gerry volunteered for a committee to create a consistent recycling rate calculation for the state. New Boston was at 42% not including demolition, up 2% from last year, a good rate.
- 62,000 cars visited the Transfer Station last year. Residents seem satisfied with the Transfer Station.

Item 4: Chief James Brace-Updates and activities, New Boston Police Department: Police Chief James Brace was present to meet with the Selectmen to update them on the activities of the Police Department as follows:

- The past "year in review" was reviewed including changes made at the Police Department in the last 12 months. Future plans were also reviewed. Statistics comparing the last 12 months to the previous 12 months were reviewed.
- The part time officer vacancy and how to fill it was reviewed with a handout. Prosecutor and part time officer Rick Bailey left the department at the end of 2012. A new prosecutor was hired. The Department is now ready to replace the officer position. There are unbudgeted training and uniform costs of \$7500. There are three viable candidates from 64 applications for the position. Upcoming NH Police Academy deadlines were reviewed, as all candidates will need to attend. How to pay for this was discussed. Litigation settlement money has come in from prior police matters and that will be added to the town budget as revenue. The Police Chief was authorized to overspend by \$7500. This does not mean the Police budget would automatically increase by \$7500 next year. Peter has spoken about this issue with the auditors. Dwight moved to authorize Police Chief James Brace to overspend by \$7500 in order to enroll a Part Time Officer in the NH Police Academy and hire. Rodney seconded the motion. All were in favor (3-0) Peter commended the Chief for the detail of his presentation on the matter.

Item 5: Dick Perusse, Road Agent-Review and Recommendation-Re: Riverdale Road Engineering Contract Agreement: The engineering contract for engineering at the Riverdale Road Bridge by Hoyle Tanner was reviewed. The state will pay 80% of the repair and the town will pay 20%. The bridge repair CRF contains the money to cover this project. The project

should be ready to send for bid in the fall and begin work next spring. Construction material options were reviewed and the Selectmen preferred using steel beams. This choice is not expected to affect the contract. Rodney move to authorize Peter Flynn as the Selectmen's agent to sign the contact with Hoyle Tanner for the Riverdale Road Bridge engineering. Dwight seconded the motion. All were in favor. 3-0

D. OLD BUSINESS:

Item 6: Approval of the Minutes of April 1, 2013 Public and Non-Public: The Selectmen reviewed the public and non-public minutes of April 1, 2013. Dwight moved that they be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 7: First Reading: New Boston Towing Policy Proposal-Presentation by Chief James Brace: The new towing policy and fees were reviewed. Once adopted, the policy would be reviewed and signed by any towing companies that wish to tow for the New Boston Police Department. Rodney moved to accept this as the First Reading and move the policy to a Second Reading- public hearing. Dwight seconded the motion. All were in favor. 3-0

F. OTHER BUSINESS:

Item 8: Town Administrator's Report:

1. Employee Handbook Review: The merit raise serves no further purpose in the handbook.
2. Twin Bridge Property Deed Acceptance: Ian McSweeney still has this and it is not yet ready.
3. Legal-Employee Issues: Two settlements reached, to be discussed in non-public.
4. Possible Job Description Change: A minor change to the Planning Coordinator position for involvement with the ZBA.
5. Gravel Bid Update: Gravel bids are coming in to the Road Agent.
6. Comcast Cable Contract Renewal: The town has a contract, renewable in October. A representative will meet with Peter, April 17th to discuss options, which Peter will then report to the Selectmen.

Item 9: Selectmen's Reports:

Christine reported on the recent Planning Board meeting as follows:

- The Planning Board elected officers and all positions remained the same.
- Christian Farm Estates: Many people attended the Planning Board session regarding this development. The Planning Board couldn't answer their questions until the auction scheduled for 04/10/13 took place. The auction took place the next day with a successful bidder. The road condition was discussed.
- There was continued discussion regarding Peter Beers' property at 119 Laurel Lane. The Planning Board will send him a letter letting him continue with his construction/excavating business.
- Minor changes to the Planning Board rules of procedure were approved.
- There was discussion regarding zoning ordinances and subdivisions.
- The Planning Board will begin cul-de-sac discussions.

- Peter Hogan questioned if the Town Engineer, Northpoint, is billing correctly.
- The next Planning Board meeting is April 23. Dwight will attend, as Christine is unable to attend.

Rodney attended the Southern NH Planning Commission meeting Saturday where the SNHPC 10 year plan was reviewed.

Public Forum:

None.

Possible Request for Non-Public Session per RSA 91-A: 3, II (a) and (j)-Personnel and Legal: Dwight made a motion to go into Non-Public session per RSA 91-A: 3II (a) and (j) at 7:59 PM. Christine seconded the motion. All were in favor. The Board then entered non-public session after a poll of all members.

Move to exit Non-Public Session: Rodney made a motion to exit Non-Public Session at 8:29 PM., Dwight seconded the motion. All were in favor.

Rodney moved to seal the non-public minutes for ten years, seconded by Dwight. All voted in favor 3-0.

ADJOURNMENT: Dwight made a motion to adjourn the meeting at 8:30 PM. Rodney seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien